

## Treasury & cash management section head

Job ID  
REQ-10048797

7月 18, 2025

Egypt

### 摘要

Support and manage TCM local team for TCM activities

### About the Role

Key Responsibilities:

Quality:

- Zero NFCM controls failure during the year to ensure effective compliance.
- Promote automation for increased efficiency and reduced scope of human error.
- Monitor and verify any transactions related to the banks.
- Secure access for all bank users with appropriate entitlements, to guarantee transparency in operations.

- Update all signature powers regularly to prevent legal issues and to adhere to company policies.
- Assign all factored cheques to the correct GL for accurate bookkeeping and financial transparency.

#### Operational excellence:

- Ensure high level of communications with the banks.
- Ensure that all banks are sticking to the agreed interest rates in order to control finance costs effectively.
- Following up on the weekly payments with the concerned team.
- Keep sustainability of MT940.
- Make sure that all contracts are being performed.
- Ensure submission of LSI & step out with KL team before deadline.
- Insure there are no audit points.

#### People culture and integrity:

- Optimize the capabilities of the TCM team by putting effort into their growth and enhancement, particularly in areas such as English proficiency, communication methods, and presentation abilities.

#### Essential Requirements:

- 5-6 years of relevant experience
- Proven experience in leading a small team
- Exposure to working in a multinational environment

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部门  
Finance

Business Unit  
CTS

地点  
Egypt

站点  
New Cairo

Company / Legal Entity  
EG02 (FCRS = EG002) Novartis Pharma S.A.E

Functional Area  
Audit & Finance

Job Type  
Full time

Employment Type  
Regular

Shift Work  
No

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