

QA Operations Specialist

Job ID
REQ-10048464

4月 15, 2025

USA

摘要

Our QA Operations Specialist manages Quality aspects and projects within area of responsibility as well as ensuring and supporting overall GxP conformity and Compliance with the Novartis Quality Management Systems for the Indianapolis manufacturing site.

Location: Indianapolis #LI-Onsite

This role is located on-site in Indianapolis, IN. Novartis is unable to offer relocation support for this role; please only apply if this location is accessible for you.

Shift: 6 AM to 6 PM

- Week 1: Work Thursday to Sunday (4 days), then have 4 days off (Monday to Thursday).
- Week 2: Work Friday to Sunday (3 days), then have 3 days off (Monday to Wednesday).

About the Role

Key Responsibilities:

- Provide shopfloor quality oversight of all production, quality control and supply chain departments to ensure their practice fully adheres to cGMP, including data integrity. Ensure timely escalation to management of all applicable incidents.
- Perform live review of manufacturing batch records in preparation for batch release and escalate any discrepancies immediately.
- Assist functional areas with achieving timely and compliant final product disposition of the product.
- Review, approve and support procedures and production/testing records as required and assist in the training of site associates.
- Ensure compliance of site personnel and application of aseptic techniques and full compliance to sterile manufacturing regulations.
- Support FDA/Regulatory interactions for the Indianapolis site activities and products to ensure successful regulatory submissions and inspections.
- Support QA Operations as a valued business partner, with a culture of safety, quality, delivery to patients, cost, compliance and data integrity.
- Other related duties as assigned.

Essential Requirements

- Bachelors' Degree, preferably in Life Sciences, chemistry, or related relevant degree. In lieu of degree, 3-5 years in a role within pharma industry that includes quality assurance experience will be considered
- 2+ years of experience in a GxP Biopharmaceutical manufacturing operations
- 1+ years of experience in a quality assurance role
- Cross functional collaboration
- QA and QC experience in biotech pharmaceutical biotechnology industry with environmental monitoring & cleanliness zones is desired
- Proven track record and practical experience with cGMP requirements
- Knowledge of FDA and EU regulations and experience in US and international regulatory agency inspections.

Novartis Compensation and Benefit Summary: The pay range for this position at commencement of employment is expected to be between \$81,200 and \$150,800/year; however, while salary ranges are effective from 1/1/25 through 12/31/25, fluctuations in the job market may necessitate adjustments to pay ranges during this period. Further, final pay determinations will depend on various factors, including, but not limited to geographical location, experience level, knowledge, skills, and abilities. The total compensation package for this position may also include other elements, including a sign-on bonus, restricted stock units, and discretionary awards in addition to a full range of medical, financial, and/or other benefits (including 401(k) eligibility and various paid time off benefits, such as vacation, sick time, and parental leave), dependent on the position offered. Details of participation in these benefit plans will be provided if an employee receives an offer of employment. If hired, employee will be in an "at-will position" and the Company reserves the right to modify base salary (as well as any other discretionary payment or compensation program) at any time, including for reasons related to individual performance, Company or individual department/team performance, and market factors.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

EEO Statement:

The Novartis Group of Companies are Equal Opportunity Employers. We do not discriminate in recruitment, hiring, training, promotion or other employment practices for reasons of race, color, religion, sex, national origin, age, sexual orientation, gender identity or expression, marital or veteran status, disability, or any other legally protected status.

Accessibility & Reasonable Accommodations

The Novartis Group of Companies are committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the application process, or to perform the essential functions of a position, please send an e-mail to us.reasonableaccommodations@novartis.com or call +1(877)395-2339 and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

部门
Operations

Business Unit
Innovative Medicines

地点
USA

状态
Indiana

站点
Indianapolis

Company / Legal Entity
U469 (FCRS = US469) AAA USA Inc.

Functional Area
Quality

Job Type
Full time

Employment Type
Regular

Shift Work
No

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