

## QC Analyst I Temporary Contract (Fixed Term)

Job ID  
REQ-10046563

4月 23, 2025

Switzerland

### 摘要

-Supports all activities within the assigned Quality department. Contributes to the implementation, maintenance, and execution of the assigned Quality and/ or Laboratory Systems in an effective and compliant manner.

### About the Role

Major accountabilities:

- Provides technical and/ or administrative support to the Quality Organization.
- Performs simple, routine, repetitive activities as directed by supervisor.
- Follows Standard Operating Procedures (SOPs) and/or Laboratory Methods in an effective and compliant manner.
- Provides assistance in the preparation of documents (e.g. reports, records, presentations).
- Reporting of technical complaints / adverse events / special case scenarios related to

Novartis products within 24 hours of receipt -Distribution of marketing samples (where applicable)

Key performance indicators:

- Customer satisfaction -punctuality rate -Jobs done on time, following the specified cycle time
- Consistent compliance with GMP and Health, Safety and Environment guidelines and Standard Operating Procedures -No complaints with regulatory inspections

Minimum Requirements:

Work Experience:

- Technical knowledge.
- Collaborating across boundaries.
- Operations Management and Execution.

Skills:

- Continuous Learning.
- Dealing With Ambiguity.
- Gmp Procedures.
- Qa (Quality Assurance).
- Quality Control (Qc) Testing.
- Quality Standards.
- Self Awareness.
- Technological Expertise.

Languages :

- German and English fluent

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部门  
Operations

Business Unit  
Innovative Medicines

地点  
Switzerland

站点  
Stein Aargau

Company / Legal Entity  
C046 (FCRS = CH028) Novartis Pharma Stein AG

Functional Area  
Quality

Job Type  
Full time

Employment Type  
Temporary (Fixed Term)

Shift Work  
No

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