

# IT Procurement Manager

Job ID  
REQ-10046439

3月 31, 2025

Czech Republic

## 摘要

The role of an IT Procurement Manager involves providing high-value procurement solutions to the business, supporting third-party vendor selection, vendor development, technology management, and performance measurement activities. The goal is to ensure best-in-class delivery of external services and products in the Data, Digital & IT Category, achieving year-on-year productivity improvements, cost savings, and process improvements in close collaboration with business & IT stakeholders

## About the Role

Major accountabilities:

- To lead proactive sourcing projects, specification definition and demand management with a focus across domains.
- Planning, organizing and managing projects taking into account priorities, resources, budgets, issues and constraints to achieve desired results; defining clear project scope and objectives;

utilizing software and tools to plan, track and report status.

- Executing the Source-to-Contract process including respective strategies, approaches and methods: Preparing and conducting fact-based negotiations. Adapting tactics from a broad portfolio of negotiation strategies to achieve results that support IT, business and Procurement objectives.
- Responsible to work with stakeholders to identify the most cost-effective ways to manage/influence demand to deliver business objectives
- Ensure the right balance between business needs and Novartis' strategy.
- Analyzing specifications for optimization. Linking specification to customer value, challenging specification confidently. Conveying messages clearly and convincing stakeholders.
- Achieving results by proactively building long-term, sustainable and effective relationships, understanding the stakeholder landscape and demonstrating intelligence across business structures and networks.

#### Minimum Requirements:

- > 5-10 years of experience in IT Procurement
- Strong project management and stakeholder management experience
- Internal And External Customer Needs Analysis & Satisfaction Studies.
- Root Cause Analysis And Problem-Solving.
- Vendor Management.

#### Languages :

- Excellent spoken and written English

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部门  
Operations

Business Unit  
CTS

地点  
Czech Republic

站点  
Prague

Company / Legal Entity  
CZ02 (FCRS = CZ002) Novartis s.r.o

Alternative Location 1  
Hyderabad (Office), India

Functional Area  
Procurement

Job Type  
Full time

Employment Type  
Regular

Shift Work  
No

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and your contact information. Please include the job requisition number in your message.

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