

Team Lead Regulatory Translations

Job ID
REQ-10042925

8月 05, 2025

United Kingdom

摘要

Oversees the provision of timely, high-quality regulatory translations essential for product registration, maintenance, and launches worldwide.

About the Role

Key Requirements

Team leadership and strategic guidance

- Provides strategic guidance to a team composed of 5-6 direct reports and vendors, in alignment with regulatory strategies. Previous Vendor Management with CRO's is a must.
- Ensures the selection of qualified talent (team members and vendors) to meet regulatory translation demands.

Compliance and implementation

- Ensures compliance excellence in collaboration with Process Transformation & Learning.
- Implements state-of-the-art technologies to accelerate high-quality translations and facilitate submissions as necessary.
- Updates vendors' or service providers' Statements of Work (SoWs) and supervises the team budget as required.
- Has global financial competence over team activities

Decision-making and standard practices

- Strategizes, oversees and supervises Regulatory Translation Solution group working practices, business guidance, scope-of-services, vendors' guidance, maintenance of terminological term bases, and the provision of relevant trainings to COs regarding Regulatory Translation Solution group processes as necessary.
- Serves as the Subject Matter Expert (SME) for working practices and/or Standard Operating Procedures involving regulatory translations.

Stakeholder communication

- Maintains clear and regular communication channels with key stakeholders.
- Represents the Regulatory Translation Solution group in leadership meetings as required and maintains clear and regular communication channels with key stakeholders.

This role will be hybrid, requiring 3 days per week in our London office.

Your Experience

- A university degree in a bioscience (e.g., biology, medicine, pharmacy, or biochemistry) or extensive experience in medical/pharmaceutical translation.
- Fluency in English (both written and spoken). Proficiency in other languages, is desirable but not essential
- Ideally must have around 8 years + experience. Project Management, vendor management with CROs & translations. This will require you to be customer oriented with strong communication skills
- Leadership experience combined with excellent communication skills, team building and performance driven compliance.
- Working knowledge of Regulatory Affairs in the Pharmaceutical industry or with CRO 's is desirable.
- Forward thinker with the ability to embrace new technologies & be tech savvy, experience with Veeva Vault would be nice to have.
- Strong compliance mindset

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting, and inspiring each other. Combining to achieve breakthroughs that change patients ' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Commitment to Diversity & Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse team ' s representative of the patients and communities we serve.

Join our Novartis Network:

Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients ' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we ' ll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

部门
Development

Business Unit
Innovative Medicines

地点
United Kingdom

站点

London (The Westworks)

Company / Legal Entity

GB16 (FCRS = GB016) Novartis Pharmaceuticals UK Ltd.

Functional Area

Research & Development

Job Type

Full time

Employment Type

Regular

Shift Work

No

[Apply to Job](#)

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.



Job ID
REQ-10042925

Team Lead Regulatory Translations

[Apply to Job](#)

Source URL:

<https://www.novartis.com.cn/careers/career-search/job/details/req-10042925-team-lead-regulatory-translations>

List of links present in page

1. <https://www.novartis.com/about/strategy/people-and-culture>
2. <https://talentnetwork.novartis.com/network>
3. <https://www.novartis.com/about/strategy/people-and-culture>
4. <https://talentnetwork.novartis.com/network>
5. <https://www.novartis.com/careers/benefits-rewards>
6. <https://novartis.wd3.myworkdayjobs.com/en-US/NovartisCareers/job/London-The-Westworks/Team-Lead-Regulatory-TranslationsREQ-10042925>
7. <https://novartis.wd3.myworkdayjobs.com/en-US/NovartisCareers/job/London-The-Westworks/Team-Lead-Regulatory-TranslationsREQ-10042925>